



Community  
Fund

**mainpower**

MainPower

Community Fund

Terms and Conditions



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## 1. Purpose

MainPower values its relationship with the Kainga/Stewarts Gully, Waimakariri, Hurunui and Kaikōura communities and is a major contributor to the region. Through our community fund sponsorship programme, MainPower supports a number of projects and events each year.

The MainPower Community Fund is a contestable fund available to not-for-profit organisations, community groups and schools operating in or serving the Waimakariri, Hurunui and Kaikōura regions.

## 2. Scope

The MainPower Community Fund distributes \$40,000 twice a year into the local community to support not-for-profit organisations, community groups and education providers doing great things in our region.

Projects should align directly with one or more of MainPower's strategic goals and, wherever possible, have a clear link to decarbonisation or environmental sustainability initiatives.

Projects should outline how work enhances MainPower's ability to:

- Better engage with and strengthen our community;
- Enhance our ability to work better with our customers and evolve our culture;
- Decarbonise our place and increase our sustainability activities;
- Contribute to an economically sustainable future for our communities and our shareholders (that's you!).

Funding will be considered for projects that feature specific deliverables.

Applications should include clearly identified outcomes correlated to the impact funding will have on the project. Decarbonisation efforts identified should relate directly to the project, not the everyday running or philosophy of the applying group or organisation.

Payments made through this fund can vary, generally from \$100 to \$5,000 per organisation. **Note: all payments are inclusive of GST. Applications must include GST in their requested amount.**

Once funding allocation decisions are made, the payments are distributed within eight weeks of the nomination closure.

Recipients must be prepared to complete an outcomes report at the completion of the project/funding term. This report should include clear correlation between the



funding and the deliverables and should preferably include photos or video of the project.

The scope of these Terms and Conditions relate to all nominees and nominations made for the MainPower Community Fund.

### 3. Eligibility

#### 3.1 What type of organisations are eligible to apply?

We only accept applications from not-for-profit organisations.

These include:

1. An incorporated society, association, or organisation, which is not carried on for the purpose of providing profits or gains to any member or shareholder.
2. An entity registered under the Charities Act 2005.
3. A not-for-profit educational institution or body.
4. Funding request to be for causes/events happening within seven months of the fund closing (or six months from the funds being received).
5. Projects where the benefit is in our funding regions. Our funding
  - Waimakariri
  - Kaikōura
  - Hurunui
  - Kainga / Stewarts Gully

#### 3.2 Sponsorships that will not be considered by MainPower

MainPower will not consider sponsorships for the following:

1. Projects for a single, identified individual.
2. Retrospective applications (projects already completed or costs committed before application).
3. Projects where the benefit is outside our funding regions.
4. Projects that have little or no community involvement or support.
5. Projects that are, or are likely to be, highly divisive, illegal or high-risk events or activities.
6. Local government or central government departments for activities that could primarily be deemed their responsibility.
7. Political parties or groups aligned with political parties.
8. Religious groups or organisations, their events, activities, or projects.
9. Initiatives or organisations promoting fighting.
10. Any activities or projects that could be considered harmful to the environment, that may contribute to climate change or have significant carbon emissions.
11. The purchase or maintenance of vehicles or other machinery/equipment which have high carbon emissions.



12. Ongoing operational costs including rent, salaries and wages, utilities, uniforms, fuel costs, office supplies.
13. Materials reasonably expected to be provided in usual subscription costs including uniforms, balls, sporting equipment etc.
14. Marketing, advertising and promotion of messages (including signage).
15. Travel for groups or individuals.
16. Fundraising costs.
17. Debt repayment or refinancing of existing debt.
18. Funding for land purchase.
19. After-school programmes.
20. Projects that aren't expected to be completed within six months of funding being received.

We do not make contributions to large-scale projects through this fund; e.g. moving locations or building new premises. If you are seeking funding for a large-scale project, please submit a sponsorship application via [info@mainpower.co.nz](mailto:info@mainpower.co.nz) or through the general enquiry form on the MainPower website.

### 3.3 My organisation or initiative has received funding in the past. Can we apply again?

Successful groups are eligible to reapply for the fund once per calendar year. This enables us to ensure the funds are being evenly distributed around the region and on varying projects.

For example, if a community group or school applies for March 2025 and is successful, they would not be eligible to apply again until March 2026.

## 4. Accountability

Successful applicants are asked to provide an outcomes report on their project after they have received their community fund payment. This update must be provided to MainPower no later than seven (7) months after the payment has been made.

### What is expected:

Six months after the funding is received, MainPower will follow up with the contact person listed on the application and provide them with an accountability form to fill out. Failure to complete the report will result in the organisation being ineligible for future grants, and/or repayment of funds. This form will require the following information:

1. The organisation name and key contact person.
2. How the funding was spent.
3. The amount spent compared to the amount received.
4. Photos or video of the completed project (or projects).



5. An outline of impacts the sponsorship had on the community.
6. Explanation of how this project met one (or more) of MainPower's strategic goals.
7. Outline of impact on decarbonisation efforts.

If the funds have not been spent as of this date, MainPower will need to better understand why, and repayment of funds may be required.

## 5. Process

The process for the MainPower Community Fund is as follows:

1. Nominations open and received.
2. Non-eligible nominations are declined and advised why their applications will not progress.
3. Applications are put to the committee of MainPower representatives for their recommendations and input.
4. Recommendations submitted to the MainPower Executive team for approval.
5. Successful applicants notified, and payment details confirmed.
6. Payments made to the supplied account.

Successful applicants are required to complete an accountability report (as above) six months after payment detailing how the funds have been spent. MainPower can (at its discretion) extend the reporting deadline.

***Please note that once the allocation decision is made, funds are distributed within eight (8) weeks of nominations closing.***



## 6. Document History and Version

Document History and Version Control Version #	Date Approved	Document Owner /Approved By	Brief Description
1.0	23.11.2023	GM Customer & Corporate Relations	Terms and Conditions created, adapted from general sponsorship policy to reflect the 2023 community sponsorship environment.
1.1	12.01.2024	GM Customer & Corporate Relations	Terms and Conditions updated to reflect the increased rigour around the Community Fund process.
1.2	24.04.2025	GM Customer & Corporate Relations	Terms and Conditions updated to reflect the increased rigour around the Community Fund process.
1.3	30/09/25	Communications Manager	Updating to stipulate all applications must be GST inclusive.  Updating formatting to align with new brand.

## 7. Distribution

All staff

All applicants