



MainPower Community Fund Terms and Conditions

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1. Purpose

MainPower values its relationship with the Waimakariri, Hurunui and Kaikōura communities and is a major contributor to the region. Through our community fund sponsorship programme, MainPower supports several projects and events each year.

The MainPower Community Fund is a contestable fund available to not-for-profit organisations, community groups and schools operating in or serving the Waimakariri, Hurunui and Kaikōura regions.

2. Scope

The MainPower Community Fund is designed to distribute \$40,000 twice a year into the local community to support not-for-profit organisations, community groups and schools doing great things in our region.

Payments made through this fund can vary, generally from \$100 to \$5,000 per organisation.

Once funding allocation decisions are made, the payments are distributed within eight weeks of the nomination closure.

The scope of these Terms and Conditions relate to all nominees and nominations made for the MainPower Community Fund.

3. Eligibility

What type of organisations are eligible to apply?

We only accept applications from not-for-profit organisations.

These include:

1. An incorporated society, association, or organisation, which is not carried on for the purpose of providing profits or gains to any member or shareholder.
2. An entity registered under the Charities Act 2005.
3. A not-for-profit educational institution or body.
4. Funding request to be for causes/events happening within seven months of the fund closing (or six months from the funds being received).
5. Projects where the benefit is in our funding regions. Our funding regions include:
 - Waimakariri
 - Kaikōura
 - Hurunui

Sponsorships that will not be considered by MainPower

MainPower will not consider sponsorships for the following:

1. Individual projects will not be funded as it is not possible to support everyone equitably.
2. Retrospective applications (projects already completed or costs committed before application).
3. Marketing and promotion of messages (including advertising) to either targeted groups or the community as a whole.
4. Projects where the benefit is outside our funding regions, which cover Kaikōura, Hurunui, and Waimakariri.
5. Projects that are, or are likely to be highly divisive, for example, organisations applying to fund projects that are political or religious in nature.
6. Projects that have no community involvement or support.
7. Funding for land purchase.

8. Debt repayment or refinancing of existing debt.
9. Travel for groups or individuals.
10. Fundraising costs.
11. Any activities or projects that could be considered harmful to the environment, that may contribute to climate change, or have significant carbon emissions.
12. Political parties or groups aligned with political parties.
13. Religious groups or organisations, their events, activities, or projects.
14. Initiatives or organisations promoting fighting.
15. Local government or central government departments for activities that could primarily be deemed their responsibility.
16. After-school programmes.
17. We do not make contributions to large-scale projects through this fund. E.g., Moving locations. If you are seeking funding for a large-scale project, please submit a sponsorship application via info@mainpower.co.nz or through the general enquiry form on the MainPower website.
18. The purchase or maintenance of vehicles or other machinery/equipment which have high carbon emissions.

My school or community group has received funding in the past, can we apply again?

Successful groups are eligible to reapply for the fund once per calendar year. This enables us to ensure the funds are being evenly distributed around the region and on varying projects.

For example. If a community group or school applies for March 2024 and is successful, they would not be eligible to apply again until March 2025.

4. Accountability

Successful applicants are asked to provide an update on their project after they have received their community fund payment. This update must be provided to MainPower no later than seven (7) months after the payment has been made.

How it works:

Six months after the funding is received, MainPower will follow up with the contact person listed on the application and provide them with an accountability form to fill out. Failure to complete the report will result in the organisation being ineligible for future grants, or repayment of funds. This form will require the following information:

1. Has the funding received been spent?
2. What was the funding spent on?
3. The organisation name.
4. The amount spent compared to the amount received.
5. To provide photos of the completed project (or projects) the money went towards.
6. The impact this donation has had on the community.

If the funds have not been spent as of this date, MainPower will need to better understand why, and repayment of funds may be required.

5. Process Information

The process for the MainPower Community Fund is as follows:

1. Nominations open and received.
2. Non-eligible nominations will be declined and advised why their applications will not progress.
3. The applications will be put toward the committee of MainPower representatives for their recommendations and input.
4. Recommendations will then be submitted to the MainPower Executive team for approval.

5. Successful applicants will be notified, and payment details will be confirmed.
6. Payments will be made to the supplied account.
7. Successful applicants are required to complete an accountability report six months after payment detailing how the funds have been spent. MainPower can (at its discretion) extend the reporting deadline.

Please note that once the allocation decision is made, the money is distributed within eight (8) weeks of nominations closing.

Document History and Version Control

Version #	Date Approved	Document Owner /Approved By	Brief Description
1.0	23.11.2023	GM Customer & Corporate Relations	Terms and Conditions created, adapted from general sponsorship policy to reflect the 2023 community sponsorship environment.
1.1	12.01.2024	GM Customer & Corporate Relations	Terms and Conditions updated to reflect the increased rigour around the Community Fund process.

Distribution

- All Staff
- All Applicants